



SAP Concur 

## Getting Started Guide: **Triplt Pro**

# Traveling for business comes with perks.

Because your company uses SAP Concur, you receive a complimentary subscription to Triplt Pro.

Triplt Pro helps you stay one step ahead, from planning to landing. It will organize all your travel plans in one place and give you a heads-up as things happen throughout your trip. When your trip is over, your expense report will be started for you in Concur Expense. Here's how to get started:



## 1. VISIT THE SAP CONCUR APP CENTER

Log into [concursolutions.com](https://concursolutions.com). Click the *App Center* tab then select the *Triplt* icon. From here, select *Connect*.



## 2. SIGN UP OR SIGN IN

Create a Triplt account, or click *Sign in and link my accounts* to connect an existing account.



## 3. VERIFY AND ADD EMAIL ADDRESSES

If you're creating a Triplt account, you'll receive an email from Triplt asking you to verify your new account. Please verify your account per the email instructions. Add any additional email addresses you wish to forward confirmation emails from in your settings on web or mobile.



## 4. DOWNLOAD THE APP

Get real-time notifications straight to your phone and access your travel plans on the go. Visit Google Play or the App Store on your mobile device to [download Triplt](#).

Learn more about how Triplt Pro can help you throughout every step of your trip on [tripit.com](https://tripit.com).



Learn more at [concur.com](https://concur.com)

GETTING STARTED GUIDE: TRIPIT PRO (19/06)

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