

Concur Integration with ADP® FAQ

As an ADP Marketplace Partner, SAP® Concur® has been providing flexible and scalable solutions that reduce manual data entry burdens which helps mitigate risk and allows more time for strategic, revenue-generating initiatives that can help your business stay on track.



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FREQUENTLY ASKED QUESTIONS

What is the Concur Integration with ADP?

Concur Integration with ADP is our first-ever, bi-directional connector that integrates Concur Expense data with ADP Workforce Now HR and Payroll data, to create a seamless employee expense and reimbursement process.

What are some key features of the Concur Integration with ADP?

The new Concur Integration with ADP will:

- Allow customers, who use both Concur Expense and ADP Workforce Now, to seamlessly reimburse approved out-of-pocket (cash) expenses via ADP Payroll.
- Eliminate the need to export expense data from Concur and import into ADP Payroll manually, reducing manual labor, increasing efficiency and reducing data errors.
- Automatically update Concur Expense user data with ADP HR data
- Automatically create and update user accounts based on customer's scheduled feed from ADP ensuring accurate user information in Concur.

With what ADP Payroll platforms does the Concur Integration with ADP connect?

The Concur integration is compatible with ADP Workforce Now®.

How does the Concur Integration with ADP make companies run more efficiently?

Enjoy the benefits of bringing HR and payroll together.

With all your HR and payroll data working in harmony, you'll streamline user profile setup and maintenance, swiftly reimburse employees, and integrate workflow and approval status with ease.

How does the Concur Integration ADP improve accuracy and help companies run effortlessly?

Automate data entry to ensure accuracy and save time.

Eliminate manual data entry in ADP Workforce Now and SAP Concur. Once the initial import is complete, certain key data changes made in ADP HR will automatically update Concur user profiles. This will reduce manual errors and improve data accuracy, helping you make more informed decisions.

Ensure easy, timely reimbursement for employees.

Easily reimburse out-of-pocket expenses (cash) via ADP Payroll. After expense reports are approved, reimbursement values are sent directly from Concur Expense to ADP Payroll. Pay planned or on-demand payments and feel confident employees will be reimbursed on time, every time.

AT A GLANCE

How does the Concur Integration with ADP work for reimbursement?

A quick look at how the ADP payroll reimbursement process works.

1. Run accounting extracts
2. Create a list of employees to reimburse in ADP
3. ADP shares that list with Concur Expense
4. Concur Expense identifies users based on pay group
5. Concur Expense returns data to ADP to post employee reimbursements
6. ADP confirms successful payroll posting
7. That's it!

How does the Concur Integration with ADP work for HR?

A quick look at how the ADP HR sync process works.

1. Run the initial load of ADP workers to be integrated with Concur Expense
2. The following data will be created in Concur Expense:
 - Employee Name
 - Employee ID
 - Login ID (e-mail)
 - Employee Status
 - Basic Spend Data
 - Reimbursement Type
3. The connector will now maintain the employee data automatically using scheduled batch file based API technology (update, change, delete).
4. That's It!

THE CONCUR INTEGRATION WITH ADP

The Concur Integration with ADP Workforce Now is available on ADP Marketplace, a digital HR storefront of solutions that integrate with ADP. Get everything you need to manage your people better, from hire to retire. Say goodbye to siloed systems, and hello to powerful HR apps all in one place — connected to your ADP solution.

Visit [ADP Marketplace](#) to learn more about the Concur Integration with ADP

ABOUT SAP CONCUR

SAP® Concur® is the world's leading brand for integrated travel, expense, and invoice management solutions, driven by a relentless pursuit to simplify and automate these everyday processes. The highly-rated SAP Concur mobile app guides employees through business trips, charges are directly populated into expense reports, and invoice approvals are automated. By integrating near real-time data and using AI to analyze transactions, businesses can see what they're spending, ensure compliance, and avoid possible blind spots in the budget. SAP Concur solutions help eliminate yesterday's tedious tasks, make today's work easier, and support businesses to run at their best.

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