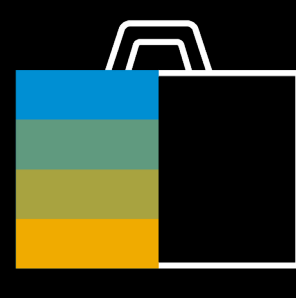


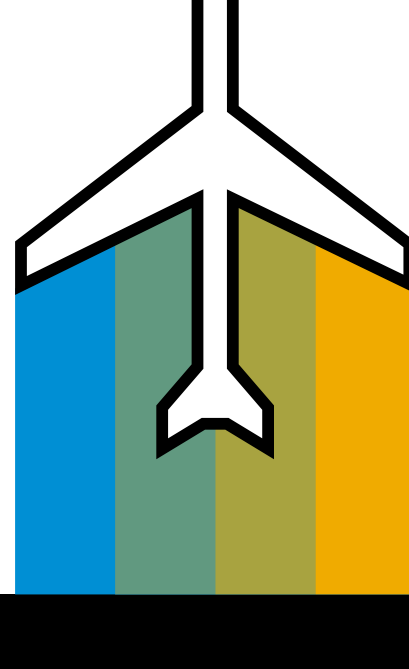
# Three Business Travel Trends to Watch



Employees are eager to travel. How can businesses best support them as they return to travel?

To find out, SAP Concur recently surveyed business travelers who work at companies with fewer than 1,000 employees to learn how they see travel evolving over the next 12 months.

Here are some key takeaways and tips to help your business meet your travelers' needs



## Current Sentiments

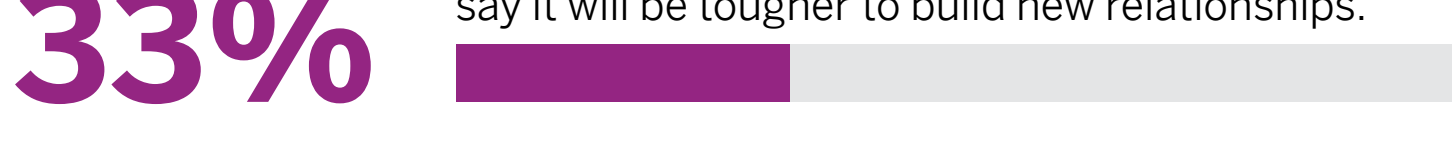
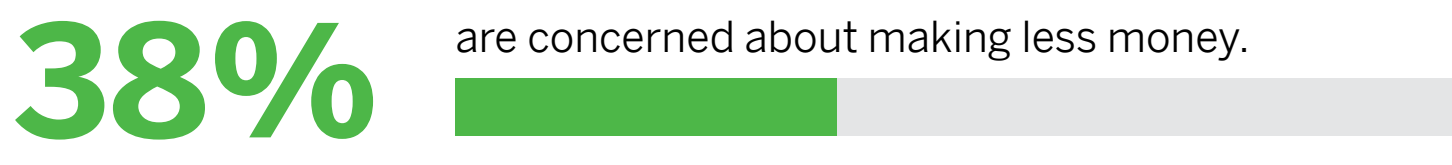
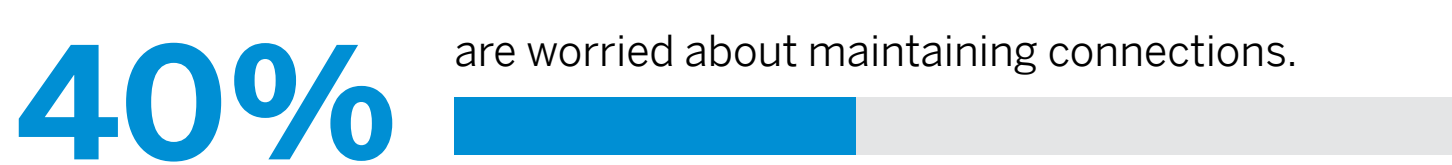


**Business travelers are ready to travel.**



95% of travelers are willing to travel for business over the next 12 months.

**If travel doesn't resume, they're concerned about the effects on the business and their jobs.**



## 3 Trends to Watch for in the "Return to Travel"

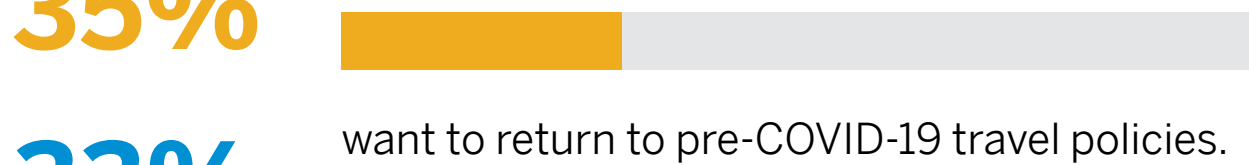
As travelers hit the road, rail, and air, many want flexibility (**70%**), others want health and safety precautions (**55%**) – and some want both.

Watch for these three trends:



### 01 Flexibility

More than two-thirds (**69%**) want their company to loosen travel restrictions.

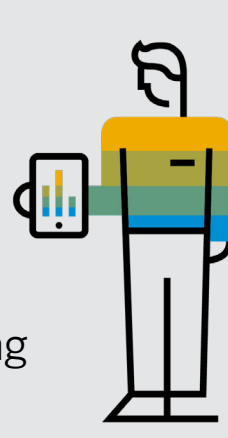


The majority (**89%**) expect to add leisure time onto their business trips.



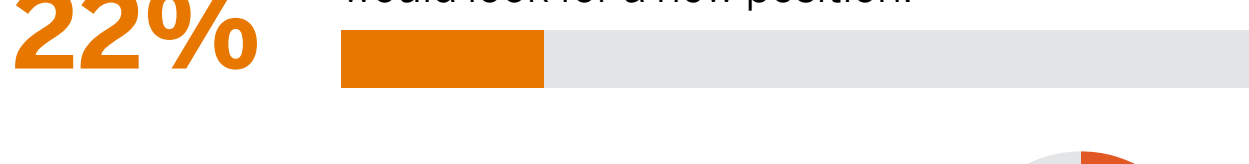
**How to help:**

- Update your travel policy to align with current COVID-19 restrictions, as well as to support adjacent PTO requests.
- Balance flexibility with compliance by using technology to spot out-of-policy spend.

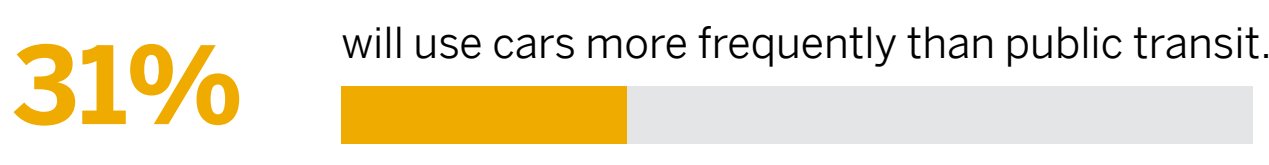
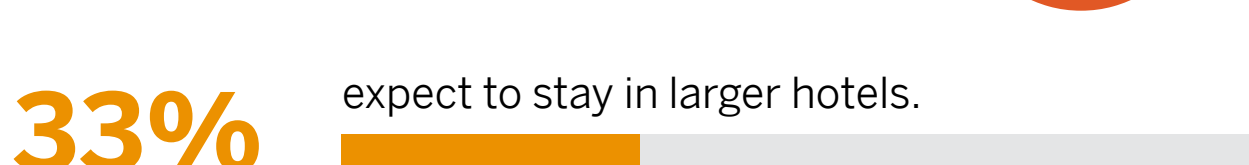


### 02 Peace of Mind

At the same time, more than half of business travelers (**53%**) would make changes if their company doesn't support health and safety measures.



Most travelers (**91%**) expect their behavior to change in the coming months to maintain health and safety.



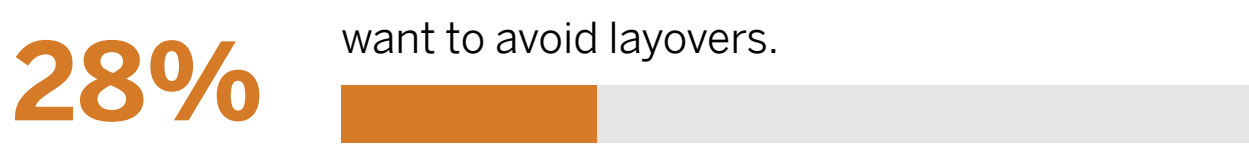
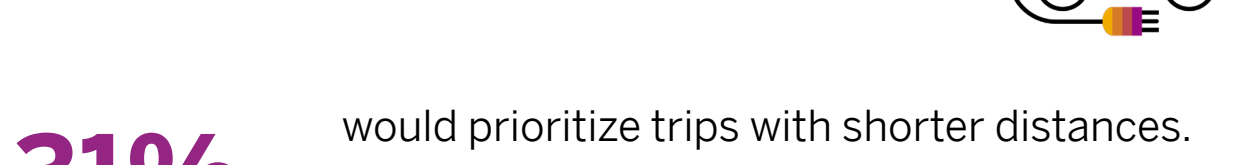
**How to help:**

- Provide booking and pre-spend authorization tools so you have more detailed itineraries to provide safety guidance.
- Empower employees with tools that show neighborhood safety scores and COVID-19 guidelines.



### 03 Sustainability

More than half of travelers (**60%**) want to make changes to be environmentally responsible.



**How to help:**

- Update your list of preferred travel vendors to consider sustainability.
- Show employees their travel footprints and give them practical options for offsetting their impact.



Read the full report, **Small-Medium Business Traveler Report 2021**, to learn how your business can prepare for the return to travel.



SAP® Concur® is the world's leading brand for travel, expense and invoice management solutions.