ADP® and SAP Concur®
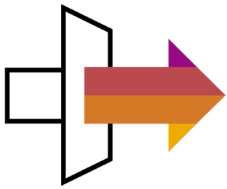
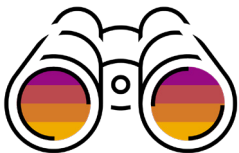## Helping You Manage Your Most Important Assets

ADP and SAP Concur make it easy for your company to manage its most important assets: people and cash. Our industry-leading human capital management (HCM) and spend management solutions help you gain financial visibility to reduce expenses and raise profits, automate processes to boost employee productivity, and increase organizational agility to stay competitive.

To get a glimpse into the unique value that the ADP and SAP Concur partnership offers your business, consider these attributes:

Breadth of Services

ADP's breadth of services expands well beyond just technology to include multiple levels of service and people support, enabling you to configure a solution that will fit your needs now and into the future, no matter which direction your organization moves.

Unique Approach to Business

ADP's approach to business is unique. With our insight into marketplace trends and strategies, we can perform a thorough analysis of your organization to help you focus your efforts on activities that generate the highest returns.
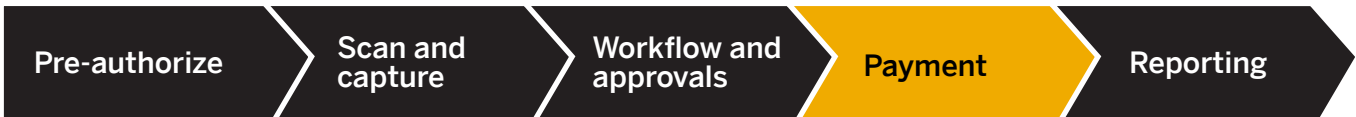
Financial Impact

ADP has the ability to have a positive financial impact on your organization in more ways than one. Because of our wide range of solutions and the approach we take to understanding your company, we can help you unlock the full potential of your business.

Reduce Costs and Save Time with Concur Invoice

Partners since 1998, ADP and SAP Concur share a unified vision of reducing organization spend and improving workplace efficiency. Together, we deliver powerful tools to help manage complex business challenges so your employees can focus on what matters most.

Concur Invoice automates your invoices and integrates invoices with T&E payments into a single system for managing all your business spending. Concur captures paper and electronic invoices, so you can capture all your AP spending and simplify the entire process—from purchase requests to processing and payment.

| Pre-authorize | Scan and capture | Workflow and approvals | Payment | Reporting |

SAP Concur

Connected

Connect invoices to the rest of your business spending. Concur connects your invoice-based spending with all your business spending in a single system, so you can track and manage your entire budget.

Transparent

Track every payment before it goes out the door. Concur provides complete visibility into how your team is planning to spend and where they've already spent, so you can take informed action and better manage every payment you make to suppliers.

Effortless

Make it easy to work the way you want to work. Concur easily adapts to your company's invoice process, payment rules, approvals and guidelines— not the other way around—so you can keep the workflow and policies that work for your business.

About ADP and SAP Concur

For more than 20 years, ADP and SAP Concur have partnered to deliver market-leading human capital management and spend management solutions that help companies control costs, improve efficiency, and outperform the competition.

The long-standing partnership between ADP and SAP Concur has created a valuable opportunity for organizations to benefit from two world-class companies. One in five employees are paid through ADP payroll services, while $84 out of every $100 of Fortune 500 companies' T&E spend are managed using SAP Concur travel and expense solutions.

To learn more about facilitating HR–finance collaboration and growing your business, visit our Web sites:
adp.com | **concur.com**

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