

## Corporate travel booking made easy

# Simplify booking and reduce costs with cloud-based travel management.

Easily finding independent and competitive travel content that is locally and globally relevant is not always a simple task. And, it becomes even more difficult when organization-specific travel policies, reporting needs and traveler conveniences are factored into the equation.

#### Concur Travel: a cloud-based and mobile travel solution

Concur® Travel simplifies corporate travel booking while automatically enforcing policies and providing visibility through detailed report analysis. Our solution adapts to your company workflow and policies, ensuring complete control while providing employees with the ability to make preferential choices.

#### Book what you need:

- · Search for and book relevant in-policy travel.
- · Choose from multiple Global Distribution Systems (GDS).
- Save with direct connects, corporate discounts and Internet-only fares.

#### Quick and easy:

- · Book everything from one easy-to-use tool.
- Make hotel, rental car or train bookings from a smartphone.
- · Dive into spending with detailed reporting.

#### Smarter travel with better benefits

#### Independence and control

Concur Travel works with any travel management company, corporate credit card provider or GDS. Robust business rules (combined with automated pre-trip approval) also ensure consistent travel policy enforcement, putting organizations in complete control of their corporate travel booking process.

#### Easy online travel booking

From a single, intuitive cloud-based interface, travelers can quickly and simultaneously book local and international flights, rental car, hotel and rail reservations guided by your organization's specific policies.

### MANAGE EXPENSES FROM A SMARTPHONE

Concur's mobile application streamlines the business travel experience and gives travelers the flexibility to manage their itineraries with ease.

- Quickly view travel itineraries and directions.
- Easily book hotels, cars or trains.
- Check flight status and airport gate information.

Concur on your smartphone – travel simplified





#### Broad travel inventory

Concur's technology is independent of any travel agency or GDS. Plus, Concur maintains exclusive and direct vendor partnerships, enabling the delivery of a broad selection of inventory and services otherwise unavailable through traditional travel programs. This allows Concur to further help organizations streamline and drive costs out of their business.

#### **Electronic receipts**

After travel, participating suppliers — including many of the world's major airline carriers, hotel chains and rental car companies — automatically deliver complete electronic folio data in the form of e-receipts directly into a traveler's Concur expense report.

All travel booking information is matched with credit card charges and electronic receipts to create a secure system of checks and balances for your company's spending.

#### Reduced travel booking fees

Easy-to-use tools drive adoption, which reduces program leakage and reliance on travel agentassisted reservations. This can significantly cut fees associated with booking travel by as much as 79% per booking transaction.\*

## Increased visibility through analysis and reporting

Extensive reporting and analytics make it easy to capture, consolidate and present travel spend data.

Managers can drive down costs with time-sensitive information to conduct spending analyses and forecasts while leveraging negotiated discounts.

#### **About Concur**

Concur is a leading provider of integrated travel and expense management solutions. Concur's adaptable cloud-based and mobile solutions help companies and their employees control costs and save time. Concur's services are trusted by over 20,000 companies located in more than 100 countries worldwide. Concur is publicly traded on the NASDAQ stock exchange under the ticker CNQR.

Learn more at www.concur.com.hk or www.concur.com.sq.

\*Aberdeen Group

