Manage Your Money and Ensure It's Spent Appropriately
Audit Services

SAP

Maintain Insight and Control with Intelligent Audit Services from SAP Concur

Whether the result of an innocent oversight or deliberate fraud, mistakes happen during the expense report process. Most of the time the charges are small: $40 here, $25 there. It doesn't seem like much until you add it all up and realize how much these erroneous filings may be costing you. In fact, 53 percent of businesses worldwide say reducing risk of expense reimbursement fraud is a top business expansion and cost containment goal.*

Most organizations want to ensure they have the controls in place to capture spend accurately and ensure that the spend is in line with policy. That's where Audit Services from SAP® Concur® solutions comes in. This service reduces your compliance burden, combining intelligent technologies and the expertise of professional human auditors to review receipts and expenses against policies and evaluate exceptions on your behalf.

DID YOU KNOW?

42 percent of finance leaders worldwide say non-compliance resulting in time wasted during expense audits is a top pain point prior to automating.*

PEOPLE BACKED BY AI
Using intelligent technologies to support human auditors we conduct expense audits on your behalf, helping you gain visibility and maintain control of non compliant spend.

RELIABLE, GLOBAL SUPPORT
Our global service offers support for receipts in multiple languages** and typically completes audits within a 48 hour monthly average.***

FLEXIBLE OPTIONS
We have the flexibility to support different rules for different employee groups and to address unique auditing requirements.

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* Analysys Mason 2022, Travel, Expense, and Vendor Invoice Management Study

** Check with your account executive for a current list of supported languages.

*** Turnaround times can be affected by multiple factors such as receipt clarity and audit complexity, contact your account executive if a fixed audit turnaround time would be beneficial for your organisation.

How It Works

- Choose the type of audit that's right for your organization. We can review receipts against expenses or compare them to your policy. You can also choose from a random audit of 20 percent of expense reports to a 100 percent audit for specific groups or employees. The decision is yours.
- AI scans submitted expense reports for receipt translation, error identification, and policy compliance.
- Our specifically trained auditors will review AI exceptions and any entries which the technologies were unable to process.
- Exceptions can be notified directly to the employee without burdening your staff with questions or additional actions.
- Access a suite of reports to view your audit results and assess the compliance levels in your organization.

EXPENSE CLASSIFICATION VALIDATION
Expenses are reviewed, to ensure an appropriate cost classification has been selected. This helps support your ability to apply appropriate Tax treatment and accounting processes.

EXEMPT PERSONNEL AND TARGETED AUDIT LIST
Enables you to identify employees who should be audited every time or who should be exempt from audits.

GET THE SERVICES YOU NEED TO BE COMPLIANT

Intelligent Audit, Essential
Use our essential edition of Intelligent Audit and apply a compliance process that augments AI/ML technologies with independent auditors
- Best practice receipt substation checks
- Best practice policy compliance checks

Intelligent Audit, Advanced
Our advanced edition of Intelligent Audit includes the ability to add custom audit checks* alongside all the features of our essential edition.

* Custom checks are subject to the customer's Expense edition.

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ABOUT SAP CONCUR

SAP® Concur® is the world's leading brand for integrated travel, expense, and invoice management solutions, driven by a relentless pursuit to simplify and automate these everyday processes. The highly-rated SAP® Concur® mobile app guides employees through business trips, charges are directly populated into expense reports, and invoice approvals are automated. By integrating near real-time data and using AI to analyze transactions, businesses can see what they're spending, improve compliance, and avoid possible blind spots in the budget. SAP Concur solutions help eliminate yesterday's tedious tasks, make today's work easier, and support businesses to run at their best.

Learn more at concur.com or at the SAP Concur blog

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