



SAP Concur 

Concur Event Management by Groupize

Simplify Meeting and Event Management

Concur Event Management simplifies meeting and event management with a single solution to source meeting and event space, manage registrations, book guest travel, and analyze spend – centralizing all aspects of meeting management.

EVENT PLANNING MADE SIMPLE

Concur® Event Management by Groupize extends our core travel and expense solutions to make every part of the event planning process **faster, easier, and more cost effective**. By leveraging the compliance, analytics, and spend-control functions, you can:

- Enforce policies with rules and approval workflows.
- More accurately track and measure event and meeting spend.
- Make group travel booking easy through Concur® Travel.
- Stay informed of when and where meetings are happening to help fulfill duty of care requirements.
- Simplify registration for attendees by creating a branded event websites and apps.
- Save time and money with venue and hotel sourcing.

A SINGLE SOLUTION FOR EVERYONE

From planning, event website creation, supplier sourcing, registration and travel booking to attendee management, this single solution for both professional and occasional planners, makes complex and cumbersome processes more efficient. Because there's unlimited usage across any number of events or attendees, you'll never have to worry about per user or per event licenses.

Internal Meetings

- Team building
- Sales meetings
- Recruiting
- Training projects
- Work crew travel
- Day meetings
- Guest travel
- HCP travel

External Meetings

- Room blocks for conferences
- Client meetings
- Symposiums
- Road shows
- Conferences/Tradeshows
- Campus orientations

NOW IS THE PERFECT TIME TO ADD MEETING AND EVENT MANAGEMENT

As travel and in-person meetings resume, organizations across all industries are in a good position to rethink processes and implement event management solutions.



Company portal



Registration



Venue sourcing



Attendee management



Housing and travel



Spend and workflow



Data and visibility



WHY CONCUR EVENT MANAGEMENT BY GROUPIZE

The new solution extension, delivered through the SAP® Concur® partner ecosystem, combines more comprehensive spend governance over event travel, better compliance with company policies, and a user-friendly experience for event and meeting organizers.

The easy, modern, all-in-one event platform with exclusive functionality including spend management, hotel and venue sourcing, registration, travel management, logistics, attendee experience and more is now available directly through SAP Concur solutions.



Visit concur.com to find out more about Concur Event Management by Groupize.

ABOUT SAP CONCUR

SAP® Concur® is the world's leading brand for integrated travel, expense, and invoice management solutions, driven by a relentless pursuit to simplify and automate these everyday processes. The highly-rated SAP Concur mobile app guides employees through business trips, charges are directly populated into expense reports, and invoice approvals are automated. By integrating near real-time data and using AI to analyze transactions, businesses can see what they're spending, improve compliance, and avoid possible blind spots in the budget. SAP Concur solutions help eliminate yesterday's tedious tasks, make today's work easier, and support businesses to run at their best. Learn more at concur.com or at the SAP Concur [blog](#).



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