

Increase Engagement, Not Exhaustion with Concur TripLink





Another Smart Way to Enhance Your SAP® Concur® Solution

Extending your solution helps you deliver more impact. So you can find cost effective ways to boost productivity and reduce risk. So you can get better visibility into spending and create efficient, compliant processes that elevate the employee experience. And so your entire company can reach its potential.

Happier Travelers are More Engaged Employees

Business travel isn't always fun, but your processes should help eliminate the frustrations. Why does it matter so much? Qualified, experienced employees are increasingly harder to find and are often willing to leave. Every part of their work experience can build or erode loyalty (and productivity), so making travel simpler, safer, and more sustainable is a way to make sure they feel valued.

But how do you offer flexibility while preserving control?

Make Booking Work for Everyone

Travelers want to book their trips their way – so let them book their trips directly with suppliers and capture every transaction with **Concur® TripLink**.

You'll be able to see their spending, do your duty of care, and apply policies and negotiated rates to every booking. So while employees get more options, you get more control over compliance and cost.

Concur TripLink makes it easy for everyone.

- Travelers link their frequent traveler numbers in their SAP Concur profile.
- This one-time enrollment allows data to be shared between travel partners and SAP Concur solutions.
- When travelers search directly on supplier sites or apps, they see your negotiated rates, so even direct bookings can follow your policies.
- Once they book, itinerary details automatically flow into SAP Concur solutions.

Make Your Data Work Harder

With [Concur TripLink](#) turnkey reporting, you get all the insights you need to understand your direct spending, as well as make informed decisions about behaviors and company policy. A few reports to consider:

- **Concur TripLink Details by Traveler:** This report provides trip- and segment-level details by employee. It includes the employee ID and expense type, as well as itinerary, ticket, and booking information.
- **Invisible Spend Details:** This report tracks invisible spend at the employee level and represents the expense amounts that are not matched to a trip.
- **Invisible Spend Trend Analysis:** This report shows quarterly trends so you can see if invisible spend is increasing or decreasing over time.
- **Concur TripLink Spend Summary by Traveler:** This report delivers complete air, car, and hotel data by employee.

Make Sure it Fits Your Plan and Priorities

With admin controls in [Concur TripLink](#) travel partner integrations, you get to choose how integrated travel partners are presented and communicated to your travelers. You can enable supplier-direct bookings – giving travelers freedom of choice while maintaining compliance. And you can select your preferred integrated travel suppliers, so you can easily tell employees if those direct bookings are allowed or discouraged.

There's a Better Way to Manage Your Spend

[Learn more](#) about Concur TripLink, then reach out to your Account Executive or [contact us today](#) to get additional details.

Get tips to stay on top of travel in the eBook: [Travel is always changing. Here's some help to stay ahead.](#)

